

## Participation Form

Publishing/Printing House: .....

Publishing/Printing House Director: .....

Telephone: Landline: ..... Mobile: ..... Fax: .....

Email: .....

Postal Address: .....

P.O. Box: .....

City/Country: .....

Person-in-Charge of the Pavilion: ..... Mobile: .....

Area of Requested Pavilion: .....

Publishers' Union Member ☐ Yes ☐ No

Type of Publications ☐ Electronic ☐ Books ☐ Multimedia  
☐ Children

Language of Publications ☐ Arabic ☐ English ☐ French  
☐ German ☐ Italian ☐ Spanish  
☐ Others .....

### ***N.B.***

- Please fill in **all** the required information and sign the document in clear letters. Incomplete participation forms will be discarded.
- Participation in the Book Fair is for publishers, members of publishers' unions, states representatives, and public and international institutions. Distributors are not permitted at the Book Fair.
- Participants must have a Tax Card.
- A valid **tax card**, carrying the Tax Identification Number (TIM) and the Trade Name, as well as a copy of the **commercial register** of the publisher must be submitted with the participation form.
- Please submit a (recent) proof of registration in the Egyptian publishers' union register.
- Please submit a (recent) proof of registration in the Arab publishers' union.

- Please return the filled-out form and attached documents to Ms. Mona Helmy (member of the Organizing Committee) before **4 June 2025**. Please indicate your acceptance of the enclosed terms of participation, and the approximate area of the pavilion (pavilion sizes start from 12 m<sup>2</sup>), where each meter is charged at **EGP 1375.-** for Egyptian publishing/printing houses, and **USD 121.-** for non-Egyptian publishing/printing houses, including VAT.
- Each pavilion is equipped with one table, two chairs, bookshelves, and an electrical outlet. Any special/additional requirements can be provided upon the participant's request at an extra cost.
- Pavilion rental fees should be paid by publishers before the opening of the Book Fair.
- In case a reimbursement of the rental fees is requested, please note that 10% of the participation fees will be deducted.
- In case a publishing house declines to participate in the Book Fair 24 hours prior the opening ceremony, the whole amount of the rental fees will not be refunded.

\*By signing this form, I acknowledge that I have read, understood, and agree with all the above terms and conditions of participating in the Bibliotheca Alexandrina International Book Fair 2025.

Name: ..... Position: ..... Stamp:

Signature: ..... Date: .....